

## *Vacancy Details*

**Links:** 010-09  
**Date:** 1/21/2009  
**Closing Date:** 2/11/2009  
**Command & Location:** NAVAIR, Patuxent River, Maryland  
**Grade:** YA-01/02/03 (comparable to GS-11/12/13/14/15 pay)  
**Type:** General

This is a re-advertisement of Personnel Notice 102-08. Individuals who applied under Personnel Notice 102-08 need not to reapply; they will automatically be considered under this personnel notice.

There will be a vacancy for an attorney to serve as a general attorney in the Office of Counsel, Naval Air Systems Command (NAVAIR), Patuxent River, Maryland. The NAVAIR Office of Counsel is comprised of approximately 35 attorneys practicing law predominantly in the areas of federal procurement (with an emphasis on major systems acquisition), environmental, intellectual property, civilian personnel, and Freedom of Information/Privacy Act and government ethics. NAVAIR is responsible for the development, acquisition and maintenance of aircraft, aircraft systems, weapons and support systems. NAVAIR is located on the Patuxent River Naval Air Station, on the shores of the Chesapeake Bay and within 60 miles of Washington, Baltimore and Annapolis. Locality pay at Patuxent River falls within the Washington-Baltimore area. For information about NAVAIR, see <http://www.navair.navy.mil>.

The incumbent will serve in the Command Support Department where the responsibilities are focused in Personnel Law, Ethics, FOIA, Environmental Law and other non-acquisition related areas of practice. This opening will be filled under the National Security Personnel System (NSPS), which is a pay for performance system using pay bands with salary ranges. This position will be in the Standard Career Group (YA) in pay band 01, 02 or 03 (comparable to GS-11/12/13/14/15 pay), with non-competitive promotion potential to the YA-03 level. Pay will be set commensurate with the successful applicant's qualifications, funding availability, and NSPS pay setting guidelines. For more information on NSPS, please visit: <http://www.cpms.osd.mil/nsps>.

Recent law school graduates and applicants with less than one year of legal experience will be considered at the YA-01 (comparable to GS-11 pay) but must be licensed to practice at the time of application. To be eligible for selection at the YA-02 (comparable to GS-12/13 pay), the applicant must have a least one year of successful legal experience. To be eligible for the selection at the YA-03 (comparable to GS-14/15 pay), the applicant must have a minimum of at least three and a half years of successful legal experience, a meaningful portion of which is in Personnel Law, Ethics, or Environmental Law.

Applicants will be evaluated on 1) their strong analytical skills; 2) their ability to work well with clients; 3) good writing skills; and 4) capacity for growth. Familiarity with Navy processes and procedures will be considered a plus. The successful candidate must be a U.S. citizen, have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar (any U.S. jurisdiction), be admitted to practice before a state or federal court, and be eligible to obtain and maintain a Secret security clearance.

This personnel notice will close on February 11, 2009, and applications must be received by that date to be considered.

Interested attorneys may contact Mr. Anthony Dowdle at (301) 757-0593 or by e-mail at [anthony.dowdle@navy.mil](mailto:anthony.dowdle@navy.mil) for further information.

Applicants should submit an SF-171, OF-612, or resume; two legal writing samples; two most recent performance appraisals if available; and the names and phone numbers of at least three references (other than current supervisors) who may be contacted. Attorneys who have graduated from law school after 2003 must provide a copy of their law school transcripts including class rank.

Send all documents to:

Office of Counsel, AIR-11.0  
Attn: Kimberli Bartholomew  
Building 2272/Suite 257  
NAVAIRSYSCOMHQ  
47123 Buse Road, Unit Moffett  
Patuxent River, Maryland 20670

Submission by email attachment is recommended to [kimberli.bartholomew@navy.mil](mailto:kimberli.bartholomew@navy.mil) or Federal Express or similar means due to delay with regular mail deliveries.

If the successful applicant is not current a member of the Navy Office of General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of [www.ogc.navy.mil](http://www.ogc.navy.mil)).

Relocation expenses may be paid, but are not guaranteed.

#### THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

#### VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.